



Dullatur Community Council – Meeting Minutes

<u>Date of Meeting:</u>	23 April 2018
<u>Location:</u>	Dullatur Village Hall
<u>Attendees:</u>	
Community Councilors:	Alan Davidson Margaret Kennedy Lyndsey Leitch Vivien Mitchell Margaret Smillie Marilyn Sweet Tony Ross John Wright David Young
Supporting Groups:	Cllr Alan Masterton
Members of Public:	See Attachment

Agenda:

1. Welcome and Approval of EGM Minutes

Chair, Alan Davidson, opened the meeting and welcomed everyone. The meeting agenda was circulated to all and the Chair indicated that there was one item, Police Report, to add to the agenda. Minutes from the EGM were approved by David Young.

2. Planning Matters

The Chair gave an update on recent planning applications:

- North Muirhead Farm – Application for 12 houses from Walker Homes has been rejected
- Kings Drive – Application for 57 houses from Cala Homes has also been rejected

Moving forward Marilyn Sweet will be the point contact person for all planning matters and will provide updates at forthcoming meetings.

ACTION: Marilyn to contact NLC to request she is informed of all relevant planning applications and decisions within the DCC area.

3. Police Report

The Chair indicated that due to the timings of the DCC meetings representative from Police Scotland are unable to attend, however, they will provide a report of incidents in the local area ahead of the meeting. The Chair summarized the report received:

- Three traffic accidents
- Shooting heard on the golf course. This is due to the shooting of vermin (rabbits) on the golf course
- Two abandoned cars
- One domestic incident
- In addition, Cumbernauld Police Station has reduced staff levels currently as they support another police station in the Airdrie area.

3. Other NLC matters

- Paul Dukes, CEO will be retiring this year
- NLC have a budget of £1m over the next 2 years to support small projects. It is anticipated that Dullatur will have signage installed to indicate its conservation village status.
- Cllr Masterton confirmed that Westfield Recycling Centre will close 2 May 2018.

4. Financial Report

The Treasurer was unable to give a financial report as she required the latest bank statements to be forwarded from John Wright. John indicated that at this time he was unable to locate the bank statements. The Treasurer had already requested duplicates from the bank who indicated there would be a charge for this service.

ACTION: Margaret Kennedy to request duplicate statements from the bank. If the bank charge the committee approved the costs as the bank statements are required in order to complete the accounts for the financial year to 31 March 2018

The committee discussed updating the signatories on the account. Committee agreed the following would be signatories (with 2 of the 4 required to sign all cheques): Alan Davidson, Margaret Kennedy, Margaret Smillie and Lyndsey Leitch.

5. Village Matters

Winter Preparedness - The Chair praised the actions of local residents during the recent winter weather in their display of community spirit in clearing the roads. He reminded everyone that NLC have a prioritization scheme whereby they can clear residential areas for residents who have critical hospital appointments or if an ambulance is required.

Bins – A number of residents have recently had their new bins stolen as they were delivered. Cllr Masterton indicated he can support have replacements delivered if details are passed to him. The question was raised as to the requirement for additional bins for the hall.

ACTION: Vivien Mitchell to assess the available bins and determine if any additional bins are required for the hall.

Pumping Stations – Marilyn Sweet indicated that it came to her attention that the pumping station at Abotts Court has not been adopted by Scottish Water. Residents continue to be invoiced by Hacking and Patterson for maintenance.

ACTION: Cllr Masterton to follow up

Car Parking – Some residents had reported seeing cars parked on Prospect Road with the occupants taking photographs of cars and houses. If anyone sees anything suspicious they should call 101.

Croy Footpath – Residents are concerned about the deteriorating condition of the footpath from Dullatur to Croy Station. The footpath has ownership shared between Network Rail; NLC and Dullatur Gold Course. Suggestion was that the path would only be upgraded if a grant were made available.

Communication – The committee discussed the importance of communications to the DCC area and also the need for the community to be able to contact DCC. John Wright confirmed that he is the personal owner of the @dullatur.com email address and so the committee agreed to establish a new website and email account (at a cost of £11 per month or £70 per annum). John Wright will transfer the admin rights to the facebook page. Committee also suggested a leaflet drop to all residents informing them of the new contact details and will also cover the new requirements for the revised data protection act.

ACTION: Tony Ross to establish new website and email address. John Wright to transfer facebook admin rights to Tony Ross. Alan Davidson to circulate a draft leaflet to be distributed to residents.

6. Village Hall

Hall Bookings – Lyndsey Leitch gave an update on some recent and one forthcoming booking for the hall. Lyndsey to remain as the contact for all hall bookings.

Hall Rates – Committee discussed the hall rental rates and agreed they should remain as they are for the time being. Hourly rental rates are currently:

Private Hire :	£12
DLTC :	£7
Mothers and Toddlers :	£5

In addition, the committee agreed that DLTC can access the hall on coaching nights (currently a Tuesday evening) for a flat fee of £5 for access to the toilet facilities.

During the AOB discussion the continuation of the preferential rates for the Mothers and Toddlers Group was discussed.

ACTION: Alan Davidson to discuss with the Mothers and Toddlers Group that in order to maintain the preferential rate its important to discuss the admissions policy to ensure that village residents are given priority of admission.

Key Holders for the Hall – Committee agreed that the following committee members and regular users should be issued with a key. Key holders should be limited to comply with insurance restrictions:

- DCC – Alan Davidson, John Wright, Tony Ross, Margaret Smillie.
- Mothers and Toddlers – 2 keys
- DLTC – Committee office bearers, and coaches, Kameron and Grant

ACTION: Alan Davidson to request that Ian Ferguson return his key

Hall and Ground Maintenance – Committee discussed the need to improve the noticeboard. The Chair also requested that the Committee give thought to priorities for improvement and maintenance ahead of the next meeting.

ACTION: Alan Davidson to discuss with John Colquhoun the option to upgrade the current notice board. Cllr Masterton will raise with NLC if there would be any planning restrictions to enlarging and relocating the notice board to a more prominent position. Committee to come to next meeting with suggestions for priorities for the forthcoming year for the Hall and ground improvements.

During AOB there was also discussion around the need to retain the gardener and cleaner (planned to start in May 2018) and the requirements to pay them in cash. Current rates for gardener are £35 for 2 hours and £12 per hour for the cleaner.

ACTION: Margaret Smillie to stand the cleaner down for the time being. Margaret Kennedy to discuss if the gardener will accept cheques and if there is any cost implication for this method of payment.

Safety Checks – David Young indicated that there was a missing key preventing him completing the monthly safety checks. However, he was able to visually inspect and identified some issues including gutter repairs

ACTION: David Young will address the issues such as guttering maintenance and will follow up with Jordan regarding the missing key

Social Events – Date for the Village BBQ was agreed as Saturday 16 June 2018. Committee discussed any food hygiene requirements.

ACTION: Tony Ross to discuss requirements / expectations with NLC

7. AOB

Neighbourhood Watch – Following the recent burglaries Marilyn Sweet suggested the Committee give consideration to a neighbourhood watch scheme.

ACTION: Item to be carried forward to agenda for next meeting for further discussion

Speed Bumps – David Young indicated that the ground has been depressing in front of some of the speed bumps within the village

ACTION: Cllr Masterton will raise with NLC if any maintenance can be carried out

Westfield Retail Park – Cllr Masterton confirmed that work is scheduled to start imminently. Retail units are expected to include Aldi and M&S food.

Members of Public in Attendance:

Bill Smillie

Jack Houston

Rita Stewart

Joey McLean - Houston

Jean Young

Meeting closed. Date of next meeting 14 May 2018 at 8.00pm in Dullatur Village Hall.

