



Dullatur Community Council – Meeting Minutes

<u>Date of Meeting:</u>	14 May 2018
<u>Location:</u>	Dullatur Village Hall
<u>Attendees:</u>	
Community Councilors:	Alan Davidson Lindsey Leitch Vivien Mitchell Margaret Smillie Marilyn Sweet Tony Ross John Wright David Young
Apologies:	Margaret Kennedy
Supporting Groups:	Cllr Alan Masterton
Members of Public:	See Attachment

Agenda:

1. Welcome and Approval of EGM Minutes

Chair, Alan Davidson, opened the meeting and welcomed everyone. The meeting agenda was circulated to all. Minutes from the previous meeting had been previously circulated to all committee members and were duly approved with the following amendments requested by John Wright within section 4:

- JW indicated that he would aim to locate the misplaced bank statements:
- JW had also indicated to the council that RBS do not charge for replacement bank statements.
- JW also requested that DCC payments should be made by cheque rather than cash.

2. Planning Matters

Marilyn Sweet gave an update on current planning applications. Other than some small extensions to individual dwellings Walker Homes have appealed to the

Scottish Secretary their application for 12 houses to be built on the area adjacent to North Muirhead Farm. Marilyn has already lodged an objection on behalf of DCC and also on her own behalf.

3. Police Report

From the report provided to DCC covering April to May 2018 there were the following incidents reported:

- 10 incidents in Dullatur (minor road traffic collisions or pest control)
- 2 calls to Dullatur House for noise - house is listed on Airbnb

3. Other NLC matters

Cllr Masterton gave an update on some items raised at the last meeting:

- Pumping Station at Abbots Court - Cllr Masterton has emailed Scottish Water and is awaiting a response
- Planning restrictions on moving the DCC noticeboard - so long as the noticeboard is against a wall and not on the pavement there are no objections. Cllr Masterton will follow up on whether it could be placed in the planted area on the corner of Victoria and Antonine Roads
- Speed Bumps in Dullatur - NLC will repair
- Campsie Centre - There is some £3m available to be distributed - any suggestions for uses for the money should be provided to Cllr Masterton in the coming week.
- Dullatur Road - request for flashing speed limit sign was rejected by NLC (Westerwood Community Council had made a similar request)
- New path from Bellway Houses to Eastfield Road Roundabout – Secretary to contact NLC to raise safety concerns

4. Financial Report

Balance in main account = £974

Balance in maintenance account = £1,412

Confirmed that following Margaret Kennedy's return from holiday the accounts for the year to 31 March 2018 will be passed to the auditors. The plan is to have both the Treasurers Account and Maintenance Account audited.

The Chair confirmed that the revised bank mandate had been signed and was with the bank for processing. It was noted that the office bearers (Chair, Secretary and Treasurer) were office bearers (as per the constitution). All other signatories had been requested to be removed.

It was confirmed that cheque book requested by John Wright has now been passed to Margaret Kennedy.

John Wright raised a question as to whether Margaret Moore remained as signatory on the DCC account. Alan Davidson confirmed that she had been removed on the latest mandate. Alan also confirmed that a tracing request for the dormant account had been placed with RBS.

5. Village Matters

Communication - The committee discussed the importance of communications to the DCC area. Alan had circulated a draft newsletter to the committee for comments. Tony Ross has the website close to going live. All communication to the website will be forwarded to Tony and Margaret Smillie. DCC is not exempt from the new data protection regulations. Moray council provided guidance and Tony will review their guidance and action.

ACTION: John Wright to transfer admin rights for the DCC facebook page to Tony Ross.

6. Village Hall

Hall Bookings - Lindsey Leitch gave an update - no new bookings. Committee agreed that private parties should make advance payment in order to secure the hall for events. Mothers and Toddlers would be the only exception to this. They should make payments along with their monthly payments.

Mothers and Toddlers: Emma provided an update on their entry policy and waiting list. There is currently a waiting list and no priority is given to Dullatur residents for entry. Currently around 40% of children are resident in Dullatur.

- Hall and Ground Maintenance - Committee agreed not to engage a new cleaner as she was not willing to enter into a formal contract or payment by cheque for one hour a weeks work. The committee agreed to retain the gardener who confirmed he would take payment by cheque at £35 for 2 hours every 3 weeks

David kindly repointed the boundary wall.

Food hygiene: Tony confirmed his discussions with NLC - no certification required but to use common sense i.e. don't mix cooked and uncooked meats. NLC confirmed that the Mothers and Toddlers do not require a food and hygiene certificate but Emma confirmed they do have one in any case.

Social Events - Date for the Village BBQ will need to be rescheduled until 23 June 2018 (following the meeting it was decided to postpone this until later in the summer given the time it may take to fix the BBQ). Tickets should be sold in advance. Alan suggested a sub committee be formed to organise the event. Tony Ross, Margaret Smillie, Bill Smillie, Marilyn Sweet and Lindsey Leitch agreed to set up the BBQ group. Guest list, quantity lists and other related information is to hand.

7. AOB

BBQ Loan - Cumbernauld Primary asked to use the BBQ. Committee agreed to loan free of charge if it can be serviced in time for their event

Honoraria - Chair, Treasurer and Secretary are all entitled to claim a £50 payment. Secretary confirmed this payment has not been taken by past or current office bearers and was not proposed to be taken. It should be added that out of pocket expenses for petrol, lunches etc were never claimed by any of the past DCC office bearers for out of the area meetings and Public Hearings at NLC offices in Motherwell or further afield.

Costco Card - John Wright questioned who held the existing Costco card and whether this was active. It was confirmed that this was normally used in connection with the annual BBQ and to replenish items for the hall. It was confirmed that the Chair had authorised Margaret Smillie to buy sundry items (toilet rolls etc) and that receipts were available. Noted that given DCC is responsible for the maintenance of the hall some arrangement needs to be in place to authorise small levels of expenditure out of the course of monthly meetings.

Vote of Thanks

A vote of thanks was given by Mrs Rita Stewart to Margaret and Bill Smillie for their services to the village.

Meeting closed.

Date of next meeting 11 June 2018, Dullatur Village Hall, 8.00pm

Members of Public in Attendance:

Bill Smillie

Jack Houston

Rita Stewart

Joey Maclean-Houston

Jean Young

Margaret Young

Emma MacDonald

Gillian Connelly