



Dullatur Community Council

**Dullatur Community Council
Meeting Minutes – 9 May 2022, remote (held via Zoom call due to Coronavirus restrictions)**

Attendees:

Community Councillors Supporting Groups / Members of Public

Clare Ross (Chair)	<u>Cllr Alan Masterton (Apologies)</u>
Alan Davidson	<u>Andre de Almeida</u>
Margaret Kennedy	<u>Gillian Rose</u>
<u>Vivien Mitchell</u>	
John Wright	

Agenda:

Item	Discussion	Action
Welcome and Approval of Minutes	<p>The Chair welcome everyone to the meeting and acknowledged the return of Allan Masterton and others as councillors for our area. Cllr Masterton has been a regular attendee at our council meetings over many years.</p> <p>February meeting minutes were approved by the majority of the committee (4 of 5). March minutes were approved by the majority (4 of 5) with some minor amendments. JW will make a final review to both sets of minutes and any further comments will be noted as an addendum to minutes already approved by the other committee members</p>	
Planning and Village Matters	<p>Two new planning applications since our last meeting:</p> <ol style="list-style-type: none"> 1. Glenbrook, Glen Road have applied for an extension – one additional bedroom and a wet room 2. Glenside, Victoria Road - reroofing 	
Village Hall	<p>CR updated the group on the tender process and the quotes received so far.</p> <ul style="list-style-type: none"> - Following agreement by the committee DCC submitted the tender details to Procurement Scotland with a deadline for submissions of 29 April 2022 from which 12 companies indicated interest; 2 subsequently withdrew; and one (WH Kirkwood) submitted a tender. - Submitted tender had no details or breakdown and quote was £ 120, 361 + VAT. This grossly exceeds funds available and committee agreed unanimously to respond with decline / rejection - During the process Blackrock construction made contact with our architect (Curtis Hold of the village) and the committee. They were unable to submit tender by the deadline but did visit the hall and requested they submit a quote after the deadline. Office bearers agreed they could submit their tender when available, initially requesting the submit through Procurement Scotland, but one deadline passed, agreed to receive outside of Procurement Scotland. - Tender from Blackrock was received 6 May 2022 and shared with the committee. Their quote was £ 56, 432 +VAT. Their quotation provided a detailed breakdown of costs - AD has in the meantime also approach Ross Developments to discuss if they would be interested to resubmit a quotation. Response awaited. - CR met with Curtis. He has been worked with Procast recently and has had a positive experience so will raise to them if they would be interested to submit a tender. - CR also asked MK to reach out to her builder who did not submit to Procurement Scotland but was advised of the link, along with Robert Graham (of Graham Construction Ltd recommended by Curtis) who had previously indicated his interest to tender. Neither registered interest or submitted a bid. - CR restated her potential conflict of interest [her 	

brother-in-law owns Ross Developments] and that she would remove herself from the process should Ross Developments submit a tender

- Given the timeframe and that ordinary meetings will be suspended over summer, committee agreed that should any decisions be needed with respect to spending over the summer (or between existing meetings) an EGM may be scheduled. Any decisions made outside of the EGMs or ordinary meetings would be formally minuted and recorded at the next ordinary meeting / EGM
- JW requested that the sub committee meeting on a regular schedule. CR indicated that so far these meetings had not been very productive and in fact did not have much to discuss (pending tenders etc). Committee agreed to be flexible on timings of the sub committee meetings.
- Dullatur Lawn Tennis Club (DLTC) had approached the committee to request access to the toilet facilities or portaloos. Committee agreed that if safe access can be made to the toilets and the toilets made useable by a plumber this would be preferred. CR will approach a plumber. Curtis indicated that a safe passage to the toilets could be highlighted using tape etc.
- Committee also discussed reaching out to builders who submitted a note of interest on Procurement Scotland but did not bid to gauge interest in submitting a tender at this point. Post meeting AD kindly offered to assess list and reach out to those companies who may be of interest

Finance

Balances in the accounts as of today:

Treasurers account: £ 41, 277.22 (includes credit for the Campsie grant funding which has been awarded and paid)

Maintenance account: £ 229.09

Committee approved the transfer of £1,000 from Treasurers to Maintenance account for the payment of ongoing direct debits

Accounts have been prepared by Feely & Co for 2020/21. Accountants had questions around the credit following the closure of the savings account. RBS provided a letter to confirm the transfer of funds.

Police Report

No police report available

AOB

Second meeting timed out at 9.20pm, outstanding agenda items will be carried over to the next meeting

Next meeting 13 June 2022 at 8pm