

**Meeting Minutes – 8th November 2023**

**Location – Dullatur Village Hall**

**Attendees:**

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| **Community Councillors** | **Supporting Groups / Members of Public** |
| Clare Ross (CR)  Alan Davidson (AD  Gerard Burns (GB) – Apologies  Lorraine Harkins (LH)  Ewan McMillan (EMcM)  Andre de Almeida (AdA)  Vivien Mitchell (VM  John Wright (JW) – Absent | Alan Masterton |

**Agenda:**

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| **Item** | **Discussion** |
| **(1) Membership of the Community Council**  **(2) Appointment of Chair** | CR welcomed everyone to the meeting and confirmed it was the “Inaugural Meeting” of Dullatur Community Council following the recent elections. The Community Councillors are confirmed as:  Gerard Burns, Alan Davidson, Andre de Almeida, Lorraine Harkins, Ewan McMillan, Vivien Mitchell, Clare Ross, John Wright.  CR was proposed by AD and seconded by LH. Clare Ross confirmed as Chair. |
| **(3) Appointment of Vice-Chair** | GB was proposed by CR and seconded by AdA. Gerard Burns confirmed as Vice-Chair. |
| **(4) Appointment of Treasurer** | AD was proposed by LH and seconded by CR. Alan Davidson confirmed as Treasurer. |
| **(5) Appointment of Secretary** | EMcM was proposed by VM and seconded by CR. Ewan McMillan confirmed as Secretary. |
| **(6) Operational Matters** | Report received from Community Council Liaison Officer, North Lanarkshire Council. Noted and approved. |
| **(7) North Lanarkshire Scheme of Establishment of Community Councils** | Copy of Scheme for the Establishment of Community Councils and associated Appendices received from North Lanarkshire Council. Noted and approved. |
| **(8) Office Bearer appointments pro-forma** | Pro-forma to be completed and submitted to [PeopleTeam@northlan.gov.uk](mailto:PeopleTeam@northlan.gov.uk)  Action – EMcM |
| **(9) AOB** | Following recent elections and with the change in Office Bearers, check if bank mandate signatories need to be updated. Action – AD |
|  | Examine grant opportunities both start-up (following inaugural meeting) and retrospectively. Action – AD |
|  | Agreed that a community Christmas Tree switch-on would take place on 3rd December at 6pm. Idea would be to offer hot chocolate and mince pies. |
|  | Check if GB could produce another striking poster (like Halloween) to help publicise the Christmas Tree switch-on event. Poster could also include website address and encourage use and subscribing to blogs etc. Action – EMcM |