

**Meeting Minutes – 8th November 2023**

**Location – Dullatur Village Hall**

**Attendees:**

|  |  |
| --- | --- |
| **Community Councillors** | **Supporting Groups / Members of Public** |
| Clare Ross (CR)Alan Davidson (ADGerard Burns (GB) – ApologiesLorraine Harkins (LH)Ewan McMillan (EMcM)Andre de Almeida (AdA)Vivien Mitchell (VMJohn Wright (JW) – Absent | Alan Masterton |

**Agenda:**

|  |  |
| --- | --- |
| **Item** | **Discussion** |
| **(1) Membership of the Community Council****(2) Appointment of Chair** | CR welcomed everyone to the meeting and confirmed it was the “Inaugural Meeting” of Dullatur Community Council following the recent elections. The Community Councillors are confirmed as:Gerard Burns, Alan Davidson, Andre de Almeida, Lorraine Harkins, Ewan McMillan, Vivien Mitchell, Clare Ross, John Wright.CR was proposed by AD and seconded by LH. Clare Ross confirmed as Chair.  |
| **(3) Appointment of Vice-Chair** | GB was proposed by CR and seconded by AdA. Gerard Burns confirmed as Vice-Chair. |
| **(4) Appointment of Treasurer** | AD was proposed by LH and seconded by CR. Alan Davidson confirmed as Treasurer. |
| **(5) Appointment of Secretary** | EMcM was proposed by VM and seconded by CR. Ewan McMillan confirmed as Secretary. |
| **(6) Operational Matters** | Report received from Community Council Liaison Officer, North Lanarkshire Council. Noted and approved. |
| **(7) North Lanarkshire Scheme of Establishment of Community Councils**  | Copy of Scheme for the Establishment of Community Councils and associated Appendices received from North Lanarkshire Council. Noted and approved. |
| **(8) Office Bearer appointments pro-forma** | Pro-forma to be completed and submitted to PeopleTeam@northlan.gov.ukAction – EMcM |
| **(9) AOB** | Following recent elections and with the change in Office Bearers, check if bank mandate signatories need to be updated. Action – AD |
|  | Examine grant opportunities both start-up (following inaugural meeting) and retrospectively. Action – AD |
|  | Agreed that a community Christmas Tree switch-on would take place on 3rd December at 6pm. Idea would be to offer hot chocolate and mince pies. |
|  | Check if GB could produce another striking poster (like Halloween) to help publicise the Christmas Tree switch-on event. Poster could also include website address and encourage use and subscribing to blogs etc. Action – EMcM |